

How to Stay Safe Online

Online safety is important to make sure you and your information stays safe and secure. Here are some tips to making sure your information doesn't get into the wrong hands.



Do

- Do make your passwords secure. Use a combination of letters, numbers, punctuation marks and upper and lower case letters.
- Do use different passwords for each of your accounts.
- Do familiarise yourself with your privacy and security settings across your accounts, and amend your preferences.
- Do install anti-virus software on your computer and keep it up to date.
- Do scan programs before you download them from the internet.



Don't

- Don't share your information with someone you don't know or trust.
- Don't post information online that you would not want everyone to know about.
- Don't post your location or phone number on social media websites.
- Don't enter your bank details into a site you do not trust.
- Don't open emails or links from people or companies you do not know or recognise.